



Borough of Edgewood

2 Race Street, Edgewood, PA 15218
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Keeping of Chickens Permit CHECKLIST

Introduction

This checklist is provided as a convenience to the permit applicant and is not intended to convey the full intent and requirements in the borough's code of ordinances regarding the keeping and maintenance of chickens (see Ordinance 1050). Permit applicants and subsequent permit holders are responsible for complying in full with the code as it relates to the keeping and maintenance of chickens and in complying with the zoning and other sections of the code that may apply including, but not limited to, compliance with all items included in Ordinance 1050:

- No chicken breeding, sales or commercial fertilizer production
- Acceptable Enclosures
- Odor and Noise Impacts
- Predators, rodents, insects and parasites
- Feed and Water
- Waste Storage and Removal
- Chickens at Large
- Unlawful Acts
- Nuisances

Permit Application Requirements

Applicants must submit this checklist fully completed with their application. Failure to comply with ALL of the items shown is sufficient reason to deny the application. Failure to maintain required certifications once the permit is obtained will result in a violation of borough ordinances.

- Tract of land to be permitted contains only single family homes.
 - Applicant understands and agrees to the following requirements related to keeping and maintenance of chickens:
 - Applicant has attended and passed an approved urban chicken keeping course. A copy of the certification is attached to this permit application and checklist.
 - Applicant WILL NOT engage in chicken breeding, sales or fertilizer production for commercial purposes.
 - Roosters are not permitted in the borough
 - Maximum number of hens over the age of 1 month is three (3) at any one time
 - Permits must be renewed annually
 - Application for annual permit for the Keeping of Chickens from the zoning officer is attached to this checklist.
 - Application for a separate zoning permit for the erection, alteration, relocation, or expansion of a coop from the zoning officer included, if required (zoning officer should initial this item if such permit is not required).
- Zoning Officer Initial: _____
- Notice has been given to residents of an immediately adjacent dwelling.

(OVER)

- Fees as established by the borough via ordinance or resolution submitted with the application(s) in full (Fees may be changed from time to time by borough council; zoning officer will provide information on current permit fee and any other fees/escrow requirements that may apply from other ordinances depending on the nature of the application).
- All utility fees and taxes owed by applicant to the Borough of Edgewood are paid in full.
- Lot plan/drawing submitted with application including all of the following:
 - Size of the lot
 - Location & dimensions of coop
 - Location & dimensions of chicken run
 - Location of food/water source and storage
 - Distance of coop from occupied dwellings other than property owners
 - In measuring specified distances, if the applicant chooses to not submit an official survey of the lot, the zoning/code officer will make a final estimate based on investigation/observation of the property and adjacent properties.

Renters must complete the following requirements (property owners may skip this section):

- Obtained written permission from the property owner/landlord that clearly and explicitly states that permission is granted to own and maintain chickens on the property (proof must be submitted with the application. Updated proof must be submitted with the annual permit renewal).

Permit Renewal

Once the permit is approved, it is the responsibility of the permit holder to submit a request for renewal of the permit annually to the borough with the following documentation:

- Request in writing for renewal of permit one year following original permit date (request must be made no later than 2 weeks before permit expiration)
- Inspection of Property by code official to ensure continued compliance with borough ordinance(s)
- Renters: continued permission in writing from property owner/landlord dated approximately the same time as application for permit renewal
- Required fees if any
- New Permit shall be completed by applicant and reviewed and approved by code officer.

Compliance with Other Borough Ordinances

The zoning officer will provide information on items that may be required by the borough's zoning or other ordinances and may have further checklist items added to this list for first time applicants as well as renewals. However, it is the responsibility of the property owner to ensure that they are in compliance with all ordinances or other laws or requirements regardless of information provided by the zoning officer.

Applicant Signature: _____