

**BOROUGH OF EDGEWOOD  
AGENDA FOR THE COUNCIL MEETING  
TUESDAY JANUARY 19, 2016**

- |     |   |   |
|-----|---|---|
| 1.  | CALL TO ORDER   | Ms. Schaefer  |
| 2.  | ROLL CALL   | Ms. Bastianini  |
| 3.  | PLEDGE OF ALLEGIANCE  |   |
| 4.  | ITEMS FROM THE FLOOR  |   |
| 5.  | APPROVAL OF MINUTES<br><i>Minutes of December 21, 2015 Public Hearing - Motion to Approve</i><br><i>Minutes of December 21, 2015 - Motion to Approve</i><br><i>Minutes of January 4, 2016 - Motion to Approve</i>   | Mr. Wainright   |
| 6.  | AUTHORIZATION TO PAY BILLS  | Mr. Wainright   |
| 7.  | COMMITTEE REPORTS   |   |
|     | A). GENERAL GOVERNMENT  | Mr. Wainright   |
|     | B). POLICE  | Mayor Cook  |
|     | C). PUBLIC SAFETY   | Mr. Fuller  |
|     | D). COMMUNITY DEVELOPMENT   | Mr. Wilson  |
|     | E). PUBLIC WORKS  | Mr. Wilson  |
|     | F). COMMUNITY SERVICES  | Dr. Petrolla  |
|     | G). PERSONNEL   | Mr. Fuller  |
|     | H). PENSION   | Mr. Bright  |
|     | I). AD HOC COMMITTEES<br><i>Three Rivers Wet Weather Demonstration Project</i><br><i>CONNECT</i>  | Ms. Schaefer<br>Ms. Schaefer  |
| 8.  | BOROUGH SOLICITOR REPORT  | Mr. Barry   |
| 9.  | BOROUGH MANAGER REPORT  | Ms. Bastianini  |
| 10. | NEW BUSINESS  |   |
| 11. | COMMITTEE ACTION<br><i>Resolution 2016-14 Vacant Property Recovery Program 177-G-63</i><br><i>Resolution 2016-15: Municipal Records Disposal</i><br><i>2015 Real Estate Tax Collector Exoneration of Uncollected Accounts</i><br><i>2016 Roadway Improvement Project – Motion to Prepare Bid Specs.</i><br><i>Accept Letter of Resignation from Planning Commission – Grubb</i><br><i>Accept Letter of Resignation from Fred Caprio – ESW</i> | Mr. Wilson<br>Mr. Wainright<br>Mr. Wainright<br>Mr. Wilson<br>Mr. Wainright<br>Mr. Fuller |
| 12. | EXECUTIVE SESSION   |   |
| 13. | ADJOURNMENT   |   |

**APPROVAL OF MINUTES FROM DECEMBER 21, 2015 PUBLIC HEARING – MR. WAINRIGHT**

I move to approve the minutes of the December 21, 2015 public hearing.

**APPROVAL OF MINUTES FROM DECEMBER 21, 2015 – MR. WAINRIGHT**

I move to approve the minutes of December 21, 2015.

**APPROVAL OF MINUTES FROM JANUARY 4, 2016 – MR. WAINRIGHT**

I move to approve the minutes of January 4, 2016.

**MOTION TO AUTHORIZE PAYMENT OF BILLS – MR. WAINRIGHT**

I move to authorize the payment of bills, for goods and services received by the Borough, having been reviewed and approved by the General Government Committee, from the General Fund in the amount of \$54,848.95 and from the Sewer Fund in the amount of \$204.84 for a total of \$55,053.79.

**TAX COLLECTOR EXONERATION - LIST DATED JANUARY 7, 2016**

I move to exonerate the Tax Collector for Delinquent list dated January 7, 2016 in the amount of \$46,711.06 and to send accounts to Pennsylvania Municipal Services for collection.

**2016 ROADWAY IMPROVEMENT PROJECT – MR. WILSON**

I move to authorize the Borough Engineer to prepare bid documents for the 2016 roadway improvement project and to advertise the proposed project.

**ACCEPT LETTER OF RESIGNATION FROM PLANNING COMMISSION – MR. WAINRIGHT**

I move to accept Bob Grubb's letter of resignation from the planning commission dated January 4, 2016 and effective immediately.

**ACCEPT LETTER OF RESIGNATION FROM FRED CAPRIO – MR. FULLER**

I move to accept Fred Caprio's letter of resignation dated January 14, 2016 and effective January 23, 2016 from his position as a part time emergency service worker.

**BOROUGH OF EDGEWOOD  
INDEX TO THE MINUTES OF THE COUNCIL MEETING OF JANUARY 19, 2015**

<b>MOTION SUBJECT</b>	<b>MOTION</b>	<b>PAGE</b>
Approve Minutes of December 21, 2015 Public Hearing	<b>M-1</b>	2
Approve Minutes of December 21, 2015, as Amended	<b>M-2</b>	2
Approve Minutes of January 4, 2016	<b>M-3</b>	2
Authorization to Pay Bills	<b>M-4</b>	2
Resolution 2016-14: Vacant Property 177-G-63	<b>M-5</b>	3
Resolution 2016-15: Municipal Records Disposition	<b>M-6</b>	4
Tax Collector Exoneration	<b>M-7</b>	5
Authorization to Prepare Bids and Advertising for the 2016 Roadway Improvement project	<b>M-8</b>	5
Accept Bob Grubb's Letter of Resignation from the Planning Commission	<b>M-9</b>	5
Accept Fred Caprio's Letter of Resignation	<b>M-10</b>	5
Adjournment	<b>M-11</b>	6

**BOROUGH OF EDGEWOOD**  
**MINUTES OF THE COUNCIL MEETING OF JANUARY 19, 2015**

President Schaefer called the meeting of the Borough of Edgewood to order at 7:35 pm in the Municipal Building.

**ROLL CALL**

Upon roll call, the following responded: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer.

Mayor Cook and Solicitor Barry were also present.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ITEMS FROM THE FLOOR**      None

**M-1**      Mr. Wainright moved to approve the minutes of December 21, 2015 public hearing. Second by Mr. Fuller.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

**M-2**      Mr. Wainright moved to approve the minutes of December 21, 2015, as amended. Second by Mr. Fuller.

DISCUSSION: None

The aye vote on the motion was unanimous. **Motion carried.**

**M-3**      Mr. Wainright moved to approve the minutes of January 4, 2016. Second by Mr. Fuller.

DICSUSSION: None.

The aye vote on the motion was unanimous. **Motion carried.**

**AUTHORIZATION TO PAY BILLS**

**M-4**      Mr. Wainright moved to authorize the payment of bills, for goods and services received by the Borough, having been reviewed and approved by the General Government Committee, from the General Fund, in the amount of \$54,848.95 and from the Sewer Fund in the amount of \$204.84 for a total of \$55,053.79. Second by Mr. Wilson.

DISCUSSION: None

Upon roll call vote the following responded yes: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer. **Motion carried.**

**GENERAL GOVERNMENT** Mr. Wainright said large expenses in the bill list included public liability insurance premium, public works vehicle maintenance, inspections and new tires.

**POLICE REPORT** Mayor Cook said the police activity for the month has been ordinary.

**PUBLIC SAFETY** Mr. Fuller said the committee did not meet.

**COMMUNITY DEVELOPMENT** Mr. Wilson said the committee did not meet.

**PUBLIC WORKS** Mr. Wilson said one of the vehicles had trouble with its four wheel drive when plowing snow for the first time this season, but has since been repaired.

**COMMUNITY SERVICE** Mr. Wainright said the committee did not meet.

**PERSONNEL** Mr. Fuller said the committee did not meet.

**PENSION** Mr. Bright said the committee did not meet.

#### **AD HOC COMMITTEES**

**3 RIVERS WET WEATHER DEMONSTRATION PROJECT/CONNECT** Ms. Schaefer said 3RWW would have a board meeting on Friday, January 22<sup>nd</sup>. Ms. Bastianini said CONNECT would have a meeting on Thursday, January 21<sup>st</sup>, and Ms. Schaefer asked her to bring up the ALCOSAN governance issue to see if any progress has been made.

**SOLICITOR'S REPORT** No report

**BOROUGH MANAGER'S REPORT** Ms. Bastianini reported on a meeting with the Regent Square Civic Association and the City of Pittsburgh, Swissvale Borough and the Southwestern Pennsylvania Commission to discuss pedestrian safety in Regent Square. She said the mild winter has left public works employees with more time to focus on completing MS4 requirements. In December, they finished inspecting all of the Borough's Stormwater inlets. In January, they have been focused on cleaning the public works garage, labeling any liquid materials in the garage, and disposing of scrap metals previously stored behind the garage. She said the Borough's administrative server and manager's computer had been replaced last week, and thanked Council for working these items into the 2016 budget. She said the Borough's 2015 financial audit would take place the week of February 16<sup>th</sup>, and the auditors have an opening in their schedule this Friday and will be out to begin work. She said a survey of the Borough's parking lot would take place on January 28<sup>th</sup> so that the engineers could prepare bid specifications for the new salt storage facility.

**NEW BUSINESS** Mr. Fuller called a public safety committee meeting on Wednesday, January 17<sup>th</sup> at 6 pm. A Committee of the whole was scheduled for January 25<sup>th</sup> at 6:30 pm.

#### **COMMITTEE ACTION**

**M-5** Mr. Wilson read the following resolution:

**RESOLUTION OF COUNCIL OF THE BOROUGH OF EDGEWOOD APPROVING THAT THE ACQUISITION AND SUBSEQUENT DISPOSITION OF NUMEROUS PARCELS OF VACANT PROPERTY KNOWN AS BLOCK AND LOT NUMBERS 177-G-63 WOULD BE IN ACCORD WITH THE COMPREHENSIVE PLAN OF THE MUNICIPALITY.**

**WHEREAS**, the BOROUGH of EDGEWOOD, hereinafter referred to as "Municipality", in cooperation with the County of Allegheny and the Redevelopment Authority of Allegheny County are participating in the Allegheny County Vacant Property Program (Program); and

**WHEREAS**, certain properties have been submitted to the County for consideration under the Program known and identified as Block and Lot Numbers: 177-G-63 and;

**WHEREAS**, under the Program the Municipality is required to review the property acquisition and propose disposition, and submit its approval to the County that said acquisition and proposal resale is in accordance with the Municipality's comprehensive plan.

**NOW, THEREFORE, BE IT RESOLVED** by the EDGEWOOD BOROUGH Council as follows:

1. That the above listed properties have been reviewed by the Municipality and it approves that its acquisition and subsequent disposition under the Program would be in accordance with the comprehensive plan of the Municipality.
2. That a certified copy of this Resolution should be forwarded to the County of Allegheny and the Redevelopment Authority.

**RESOLVED** this 19th day of January, 2016.

Second by Mr. Wainright.

DISCUSSION: The property was discussed.

Upon roll call vote the following responded yes: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer. **Motion carried.**

**M-6** Mr. Wainright read the following resolution:

**BOROUGH OF EDGEWOOD  
RESOLUTION 2016 - 15**

The Council of the Borough of Edgewood, Allegheny County, Pennsylvania, resolves that,  
**WHEREAS**, by virtue of Resolution 2011-17, adopted October 17, 2011, the Borough of Edgewood declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and

**WHEREAS**, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

**NOW, THEREFORE BE IT RESOLVED THAT** the Council of the Borough of Edgewood, Allegheny County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

1. General Correspondence dated 2014 and prior, including: Letters and faxes pertaining to general administrative activities.
2. Council Meeting Roll Call Sheets dated 2014 and prior, including Council Meeting attendance and vote counts,

3. Lien Letters dated 2014 and prior with a zero balance, including: Lien Letter requests, copies of sent lien letters, and fax confirmations. Lien letters with a balance that have not been paid in full will be kept in property files.
4. Sports Registration forms dated 2014 and prior, including: Registration forms with player's personal and contact information. Program information and correspondence will be kept digitally.

**ADOPTED** this the 19<sup>st</sup> day of January, 2016 at the meeting of the Council of the Borough of Edgewood.

Second by Mr. Fuller.

DISCUSSION: Ms. Bastianini said the records disposal was part of the Borough's end of year housekeeping.

Upon roll call vote the following responded yes: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer. **Motion carried.**

- M-7** Mr. Wainright moved to exonerate the Tax Collector for Delinquent list dated January 7, 2016 in the amount of \$46,711.06 and to send accounts to Pennsylvania Municipal Services for collection. Second by Mr. Fuller.

DISCUSSION: Ms. Schaefer thanked the Tax Collector for her extra efforts at collection and high collection rate.

Upon roll call vote the following responded yes: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer. **Motion carried.**

- M-8** Mr. Wilson moved to authorize the Borough Engineer to prepare bid documents for the 2016 roadway improvement project and to advertise the proposed project. Second by Mr. Wainright.

DISCUSSION: Ms. Bastianini discussed the roads to be paved in 2016, and said the list followed the roadway survey. Mr. Fuller said that the water authority planned to replace the lines underneath Garland and Harlow this year.

Upon roll call vote the following responded yes: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer. **Motion carried.**

- M-9** Mr. Wainright moved to accept Bob Grubb's letter of resignation from the Planning Commission dated January 4, 2016 and effective immediately. Second by Mr. Fuller.

DISCUSSION: Ms. Schaefer said that Mr. Grubb was moving to be closer to his grandchildren. She thanked him for his three decades of volunteer service to the Borough, and wished him well in his new home.

Upon roll call vote the following responded yes: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer. **Motion carried.**

- M-10** Mr. Fuller move to accept Fred Caprio's letter of resignation dated January 14, 2016 and effective January 23, 2016 from his position as a part time emergency service worker. Second by Mr. Wilson.

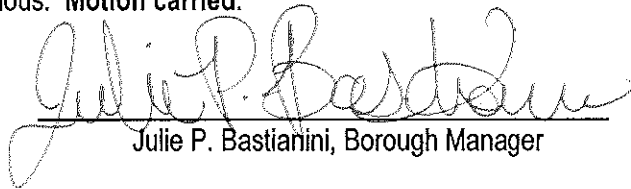
DISCUSSION: Ms. Bastianini said that Mr. Caprio had accepted a full time position with the City of Pittsburgh as a paramedic. She said the Borough wished him well in his new position.

Upon roll call vote the following responded yes: Mr. Bright, Mr. Wainright, Mr. Wilson, Mr. Fuller and Ms. Schaefer. **Motion carried.**

**M-11** It was moved by Mr. Fuller and seconded by Mr. Wainright to adjourn at 8:10 PM.

DISCUSSION: None.

The aye vote on the motion was unanimous. **Motion carried.**

  
Julie P. Bastianini, Borough Manager