

**BOROUGH OF EDGEWOOD
BOROUGH COUNCIL MEETING AGENDA – MONDAY NOVEMBER 7, 2016**

- | | | |
|-----|---|----------------|
| | CALL TO ORDER | Ms. Schaefer |
| | ROLL CALL | Ms. Bastianini |
| | PLEDGE OF ALLEGIANCE | |
| | ITEMS FROM THE FLOOR | |
| 1. | AUTHORIZATION TO PAY BILLS | Mr. Wainright |
| 2. | COMMITTEE ACTION | |
| | <i>Motion to Accept Letter of Resignation</i> | Mr. Fuller |
| | <i>Resolution 2016-23 MS4 Stormwater Management Program</i> | |
| | <i>And Minimum Control Measure Plan</i> | Mr. Wilson |
| | <i>Resolution 2016-24: Planning Commission Appointment</i> | Mr. Wainright |
| | <i>Motion to Enter Into Copier Lease</i> | Mr. Wainright |
| | <i>Motion to Advertise Parcel D for Sale</i> | Dr. Wallace |
| | <i>Motion to Secure Tax Anticipation Note</i> | Mr. Wainright |
| | BUSINESS MEETING | |
| 3. | VOLUNTEER FIRE DEPARTMENT REPORT | Mr. Reynolds |
| 4. | RECREATION REPORT | Ms. Bastianini |
| 5. | WATER AUTHORITY REPORT | Mr. Fuller |
| 6. | PLANNING COMMISSION REPORT | Mayor Cook |
| 7. | COUNCIL OF GOVERNMENT REPORT | Mr. Wilson |
| 8. | BOROUGH SOLICITOR | Mr. Barry |
| 9. | BOROUGH MANAGER | Ms. Bastianini |
| 10. | NEW BUSINESS | |
| 11. | EXECUTIVE SESSION | |
| 12. | ADJOURNMENT | |

MOTION TO AUTHORIZE PAYMENT OF BILLS – MR. WAINRIGHT

I move to authorize the payment of bills, for goods and services received by the Borough, having been reviewed and approved by the General Government Committee, from the General Fund in the amount of \$69,731.56 and from the Sewer Fund in the amount of \$8,923.16 for a total of \$78,654.72.

ACCEPT LETTER OF RESIGNATION – MR. FULLER

I move to accept Ken Sebastian's letter of resignation from his position as part time police officer effective October 18, 2016.

COPIER FOUR YEAR LEASE AGREEMENT – MS. GLEBA

I move to enter into a five year lease agreement with CCA Solutions for two copiers for the Borough (one Kyocera Mita TASKalfa 3252ci and one Kyocera Mita TASKalfa 3011i) at a monthly cost of \$198.28. This is under PA State Contract #001-011

MOTION TO ADVERTISE PARCEL D FOR SALE – DR. WALLACE

I move to solicit bids for the purchase of Parcel D per the terms and conditions outlined in the Bid Package.

MOTION TO SECURE 2017 TAX ANTICIPATION NOTE – MR. WAINRIGHT

I move to accept PNC Bank's quote dated 11/03/2016, for securing the 2017 Tax Anticipation Note in the amount of \$300,000.00 at an interest rate of 1.745%.

**BOROUGH OF EDGEWOOD
INDEX TO THE MINUTES OF THE COUNCIL MEETING OF NOVEMBER 7, 2016**

MOTION SUBJECT	MOTION	PAGE
Authorization to Pay Bills	M-1	2
Accept Part-Time Police Officer Ken Sebastian's Letter of Resignation	M-2	3
Resolution 2016-23: MS4 Stormwater Management Program and Minimum Control Measure Plan	M-3	3
Resolution 2016-24: Appointing Thomas Schmaus to Planning Commission	M-4	3
Five Year Lease Agreement with CCA Solutions for Two Copiers	M-5	4
Solicit Bids for the Purchase of Parcel D	M-6	4
Accept PNC Bank's Quote for TAN	M-7	4
Adjournment	M-8	5

BOROUGH OF EDGEWOOD
MINUTES OF THE COUNCIL MEETING HELD NOVEMBER 7, 2016

President Schaefer called the meeting of the Borough of Edgewood to order at 7:34 pm in the Municipal Building.

ROLL CALL

Upon roll call, the following responded: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrolla, Mr. Fuller and Ms. Schaefer.

Mayor Cook and Solicitor Barry were also present.

PLEDGE

The Pledge of Allegiance was recited.

ITEMS FROM THE FLOOR

Victor Wojciak - 203 Lincoln Ave.

Mr. Wojciak told Council that a Borough tree in front of his house lost a limb on October 16th, and the limb landed on his car. He is concerned about the tree because it is leaning toward the houses on Lincoln Avenue. He would like the Borough to remove or prune the tree.

David Wheaton - 205 Lincoln Ave.

Mr. Wheaton lives next door to Mr. Wojciak, and is also concerned about the leaning tree. Mr. Wheaton believes that the tree would fall on his house if it falls. He would like to have the Borough remove or prune the tree. Ms. Bastianini said that the Borough's arborist did examine the tree two days after the limb fell, and that the arborist recommended pruning the tree in order to remove some of the canopy weight. This work is scheduled to occur, but the tree is an Oak tree, and pruning can only occur after the first frost.

John McGoran – Republic Services

Mr. McGoran said that Republic Services was requesting a change in the service day for garbage and recycling collection. Republic would like to change the service day from Friday to Tuesday. Ms. Schaefer said that Council has heard from some residents who did not like the Friday pickup, so she thinks that there would be support for changing the collection day to Tuesday.

AUTHORIZATION TO PAY BILLS

M-1 Mr. Wainright moved to authorize the payment of bills, for goods and services received by the Borough, having been reviewed and approved by the General Government Committee, in the amount of \$69,731.56 from the General Fund and \$8,923.16 from the Sewer Fund for a total of \$78,654.72. Second by Dr. Wallace.

DISCUSSION: Mr. Wainright said the bills included a final payment for the construction of the salt storage facility.

Upon roll call vote the following responded yes: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrolla, Mr. Fuller and Ms. Schaefer. **Motion carried.**

COMMITTEE ACTION

- M-2** Mr. Fuller moved to accept Ken Sebastian's letter of resignation from his position as part time police officer effective October 18, 2016. Second by Mr. Wilson.

DISCUSSION: Mayor Cook wished Mr. Sebastian well and thanked him for his service.

Upon roll call vote the following responded yes: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrola, Mr. Fuller and Ms. Schaefer. Motion carried.

- M-3** Mr. Wilson read the following Resolution:

RESOLUTION 2016-23

Municipal Separate Storm Sewer System (MS4)

Stormwater Management Program and Minimum Control Measure Plan

BOROUGH OF EDGEWOOD, ALLEGHENY COUNTY, PENNSYLVANIA

Second by Mr. Fuller

DISCUSSION: Ms. Bastianini said that the resolution updated the Borough's Minimum Control Measure Plan. The best management practices and minimum control measures stayed the same in this update, but the details of how to achieve those measures are much more detailed and specific to Edgewood Borough. She said that she believes this will be an easier plan for new elected officials and Borough employees to follow.

Upon roll call vote the following responded yes: Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrola, Mr. Fuller and Ms. Schaefer. Mr. Bright abstained from voting. **Motion carried.**

- M-4** Mr. Wainright read the following Resolution:

**BOROUGH OF EDGEWOOD
RESOLUTION 2016-24**

WHEREAS, the Borough of Edgewood recognizes the importance of aesthetics and maintaining the character of the Borough; and

WHEREAS, the Borough of Edgewood has an active and involved Planning Commission; and

WHEREAS, THOMAS SCHMAUS has exhibited the desire, knowledge and ability to contribute positively to the Planning Commission

NOW THEREFORE BE IT RESOLVED that the Edgewood Borough Council appoints **THOMAS SCHMAUS** to the Edgewood Borough Planning Commission to a term which will expire December 31, 2017.

ADOPTED THIS THE 7th day of November, 2016 by the Council of the Borough of Edgewood.

Second by Mr. Wilson.

DISCUSSION: Ms. Bastianini said that there has been a vacancy on the planning commission, and Mr. Schmaus would be appointed to fill that vacancy. She discussed his letter of interest and thanked him for his willingness to serve on the commission.

Upon roll call vote the following responded yes: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrola, Mr. Fuller and Ms. Schaefer. **Motion carried.**

- M-5 Mr. Wainright moved to enter into a five year lease agreement with CCA Solutions for two copiers for the Borough (one Kyocera Mita TASKalfa 325ci and one Kyocera Mita TASKalfa 3011i) at a monthly cost of \$198.28. This is under PA State Contract #001-011.

DISCUSSION: Ms. Bastianini explained the copy machine features. Mr. Fuller said that he has experience using Kyocera copiers and finds them to be reliable and easy to use. Mr. Bright asked about the Borough's use of copy machines.

Upon roll call vote the following responded yes: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrola, Mr. Fuller and Ms. Schaefer. **Motion carried.**

- M-6 Dr. Wallace moved to solicit bids for the purchase of Parcel D per the terms and conditions outlined in the Bid Package. Second by Mr. Fuller.

DISCUSSION: None.

Upon roll call vote the following responded yes: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrola, Mr. Fuller and Ms. Schaefer. **Motion carried.**

- M-7 Mr. Wainright moved to accept PNC Bank's quote dated November 3, 2016, for securing the 2017 Tax Anticipation Note in the amount of \$300,000 at an interest rate of 1.745%. Second by Mr. Fuller.

DISCUSSION: Ms. Bastianini discussed the TAN and the quotes that were received.

Upon roll call vote the following responded yes: Mr. Bright, Dr. Wallace, Mr. Wainright, Mr. Wilson, Dr. Petrola, Mr. Fuller and Ms. Schaefer. **Motion carried.**

BUSINESS MEETING

VOLUNTEER FIRE DEPARTMENT Mr. Reynolds thanked Council for allowing the department to use Dickson Park for vehicle rescue classes. Department elections will take place next month, and the Department plans to hold another Fire Academy in 2017. The Department plans to have a chili cook-off fundraiser in February, and will sell luminaria beginning in December.

RECREATION REPORT Ms. Bastianini thanked all of the volunteer youth soccer coaches for making the 2016 season possible. She said youth basketball registration was now open and applications are due by December 7th. Adult basketball would begin on December 8th.

WATER AUTHORITY REPORT Mr. Fuller said the main line on McKelvey would be replaced next year. He said the Authority would be refinancing a bond that would lead to major savings.

PLANNING COMMISSION Mayor Cook said the commission did not meet.

COG REPORT Mr. Wilson said he was not able to attend the last COG meeting.

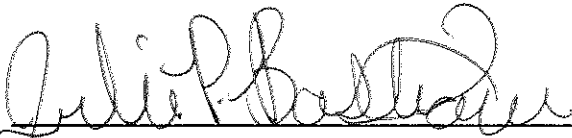
SOLICITOR'S REPORT Solicitor Barry had nothing to report.

BOROUGH MANAGER'S REPORT Ms. Bastianini said General Code completed the update to the Borough's code of ordinances, and that the new online code was posted on the Borough's website with many new features to make it more user friendly. She said another film crew planned to use Parcel D for parking. Four letters of interest have thus far been received from residents wishing to serve on the Nine Mile Run Watershed Association's Urban Forest Master Plan Steering Committee. She said that 2017 Borough parking permits would go on sale December 1st, and that the General Government committee was busy preparing for Saturday's budget meeting.

M-8 It was moved by Mr. Fuller and seconded by Dr. Wallace to adjourn at 8:26 pm.

DISCUSSION: None.

The aye vote on the motion was unanimous. **Motion carried.**



Julie P. Bastianini, Borough Manager

